

MAINTENANCE MANAGEMENT PROFESSIONAL (MMP)

Certification Program (8 Modules)
Delivered LIVE Online



Training that Works. Equip your Maintenance Managers with the tools they need to *succeed*.

The Maintenance Management Professional (MMP) program provides training and accreditation to those aspiring to, or already in, maintenance management or supervisory positions. Certified MMPs are qualified to provide cost effective management of a business's physical assets.

Graduates have the knowledge and skills to drive improvements in uptime, production capacity, equipment reliability, safety, environmental compliance, economic life of assets, return on investment and effective communication between departments. Individual modules can be taken by those who are looking for training focused in a particular subject.

- Module 1 is 15 hours (5, 3 hour sessions) and Module 2 - 8 are 30 hours each (10, 3 hour sessions).
- You will need access to high speed internet, microphone/speakers (preferably a head-set) to participate.
- Shipping in Canada by regular Canada Post is \$30 + GST, except Module 8 (\$25 + GST). Please Note: Any registrations received 1 week before the module starts will have a Priority Post or Purolator shipping charge applied at a higher rate.
- Individuals who successfully complete all 8 Modules and are members of the Plant and Engineering Maintenance Association of Canada will receive the "Maintenance Management Professional" (MMP) designation from PEMAC.
- Required attendance of the LIVE Online sessions is 60%. Playback of missed sessions is required.
- Must be a registered member of PEMAC to receive certificate. (Membership can be obtained before or at the time of certification.)
- All times are on Mountain Time Zone.

Want to learn more about the Maintenance Management Professional (MMP) Certification Program?

MMP Information Session

Join us for a 1 hour information session – delivered LIVE Online. Participate from the comfort of your office or home at your computer. We have 4 sessions to choose from this program year.

FREE, you must register to participate

Module 1: An Integrated Strategy for Maintenance Management

This module introduces you to an integrated and holistic approach to maintenance and asset management.

Tuition: \$425 per person PLUS materials & shipping
Materials: \$91.58+ shipping + GST (Textbook & Workbook)

Module 2: Production and Operations Management for the Maintenance Manager

This module links maintenance strategies with those of production and operations.

Tuition: \$825 per person PLUS materials & shipping
Materials: \$193.40 + shipping + GST (Textbook & Workbook)

Module 3: Human Resource Management for the Maintenance Manager

This module looks at how human resources practices relate to the maintenance environment.

Tuition: \$825 per person PLUS materials & shipping
Materials: \$175.18 + shipping + GST (Textbook & Workbook)

Module 4: Financial Management for the Maintenance Manager

This module focuses on the application of accounting and finance principles as it pertains to the maintenance management role.

Tuition: \$825 per person PLUS materials & shipping
Materials: \$118.33 + shipping + GST (Textbook & Workbook)

Module 5: Developing & Implementing Maintenance Tactics

This module focuses on maintenance efforts to ensure that physical assets safely, capably, reliably and repeatedly perform to their designed specifications.

Tuition: \$825 per person PLUS materials & shipping
Materials: \$92.53 + shipping + GST (Textbook & Workbook)

Module 6: Maintenance Work Management

This module provides a study of the fundamental principles of the planning and scheduling process in addition to the basics of planning, scheduling and work coordination methods.

Tuition: \$825 per person PLUS materials & shipping
Materials: \$86.73 + shipping + GST (Textbook & Workbook)

Module 7: Computerized Maintenance Management Systems (CMMS)

This module is a study of the features, benefits and the effective use of a CMMS or EAM computerized maintenance work management process.

Tuition: \$825 per person PLUS materials & shipping
Materials: \$74.88 + shipping + GST (Textbook & Workbook)

Module 8: Capstone Course

Working in small groups or teams, students will select a project that will audit, assess and improve their current maintenance departments or develop a new maintenance strategy in their company or resolve a significant maintenance issue within their departments.

Tuition: \$825 per person PLUS materials & shipping
Materials: \$8.40 + shipping + GST (Workbook only)

SAVE 5% on tuition

(not materials)

when you register 3 weeks before the module starts.



Developed and authorized by the Plant and Engineering Maintenance Association of Canada (PEMAC), the "Maintenance Management Professional (MMP) Certification Program" consists of eight modules. The courses in the MMP Certificate Program are approved for the Achievement in Business Competencies (Blue Seal) Program through the Alberta Apprenticeship and Industry Training Department and for "CEUs" for Alberta and Ontario Water/Waste Water Operators.

Email: mmp@northernlakescollege.ca

www.northernlakescollege.ca

Toll Free: 1.866.652.3456 Ext. 8623 Direct: 780.849.8623

MAINTENANCE MANAGEMENT PROFESSIONAL (MMP)

Certification Program (8 Modules)
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Registration FORM

Modules

Choose the modules you want to take by putting a "✓" beside the offering(s) you want to register for.

Fall 2014

(Aug, Sept, Oct, Nov)

Winter 2015

(Jan, Feb, Mar)

Spring 2015

(Apr, May, June)

Summer 2015

(July, Aug)

MMP Information Session (MM01)	<input type="checkbox"/> Aug 19, 2014 3:30 pm - 4:30 pm (Tues) Mountain Time Zone	<input type="checkbox"/> Nov 18, 2014 (Tues) 1:00 - 2:00 pm Eastern Time Zone, Ontario, Delivered at MainTrain 2014 LIVE Online	<input type="checkbox"/> March 5, 2015 6:30 pm - 7:30 pm (Thurs) Mountain Time Zone	<input type="checkbox"/> June 15, 2015 5:30 pm - 6:30 pm (Mon) Mountain Time Zone
Module 1: An Integrated Strategy for Maintenance Management (MM002)	<input type="checkbox"/> Aug 12 to Sept 9, 2014 4:30 pm - 7:30 pm (Tues) Save 5% if you register by July 22 nd	<input type="checkbox"/> Sep 17 to Oct 15, 2014 6:30 pm - 9:30 pm (Wed) Save 5% if you register by Aug 27 th	<input type="checkbox"/> Nov 3 - Dec 1, 2014 4:30 pm - 7:30 pm (Mon) Save 5% if you register by Oct 14 th	<input type="checkbox"/> Jan 15 - Feb 12, 2015 6:30 pm - 9:30 pm (Thurs) Save 5% if you register by Jan 5 th
Module 2: Production and Operations Management for the Maintenance Manager (MM003)	<input type="checkbox"/> Sept 10 to Nov 12, 2014 6:30 pm - 9:30 pm (Wed) Save 5% if you register by Aug 20 th	<input type="checkbox"/> Oct 4 to Dec 13, 2014 9:00 am - 12:00 pm noon (Sat) No Class: Oct 11 Save 5% if you register by Sept 15 th	<input type="checkbox"/> Feb 19 to Apr 23, 2015 6:30 pm - 9:30 pm (Thurs) Save 5% if you register by Jan 29 th	<input type="checkbox"/> Apr 1 to June 3, 2015 4:30 pm - 7:30 pm (Wed) Save 5% if you register by Mar 11 th
Module 3: Human Resource Management for the Maintenance Manager (MM004)	<input type="checkbox"/> Sep 18 to Nov 20, 2014 6:30 pm - 9:30 pm (Thurs) Save 5% if you register by Aug 28 th	<input type="checkbox"/> Nov 25, 2014 to Feb 10, 2015 4:30 pm - 7:30 pm (Tues) No Class: Dec 23 & 30 Save 5% if you register by Nov 4 th	<input type="checkbox"/> Jan 12 to Mar 23, 2015 6:30 pm - 9:30 pm (Mon) No Class: Feb 16 Save 5% if you register by Dec 19 th	<input type="checkbox"/> Feb 24 - April 28, 2015 5:30 pm - 8:30 pm (Tues) Save 5% if you register by Feb 3 rd
Module 4: Financial Management for the Maintenance Manager (MM005)	<input type="checkbox"/> Sep 8 to Nov 17, 2014 5:30 pm - 8:30 pm (Mon) No Class: Oct 13 Save 5% if you register by Aug 18 th	<input type="checkbox"/> Jan 20 to Mar 24, 2015 4:30 pm - 7:30 pm (Tues) Save 5% if you register by Jan 5 th	<input type="checkbox"/> Mar 25 - May 27, 2015 4:30 pm - 7:30 pm (Wed) Save 5% if you register by Mar 4 th	<input type="checkbox"/> Apr 23 to June 25, 2015 5:30 pm - 8:30 pm (Thurs) Save 5% if you register by Apr 2 nd
Module 5: Developing and Implementing Maintenance Tactics (MM006)	<input type="checkbox"/> Oct 1 to Dec 3, 2014 6:30 pm - 9:30 pm (Wed) Save 5% if you register by Sep 10 th	<input type="checkbox"/> Nov 25, 2014 to Feb 10, 2015 4:30 pm - 7:30 pm (Tues) No Class: Dec 23 & 30 Save 5% if you register by Nov 4 th	<input type="checkbox"/> Mar 4 - May 6, 2015 6:30 pm - 9:30 pm (Wed) Save 5% if you register by Feb 11 th	<input type="checkbox"/> Apr 23 to June 25, 2015 4:30 pm - 7:30 pm (Thurs) Save 5% if you register by Apr 2 nd
Module 6: Maintenance Work Management (MM007)	<input type="checkbox"/> Aug 12 to Oct 14, 2014 6:30 pm - 9:30 pm (Tues) Save 5% if you register by July 22 nd	<input type="checkbox"/> Nov 6, 2014 to Jan 22, 2015 4:30 pm - 7:30 pm (Thurs) No Class: Dec 25, Jan 1 Save 5% if you register by Oct 16 th	<input type="checkbox"/> Feb 7 to Apr 25, 2015 9:00 am - 12:00 pm noon (Sat) No Class: Feb 14, Apr 4 Save 5% if you register by Jan 16 th	<input type="checkbox"/> Apr 22 to June 24, 2015 5:30 pm - 8:30 pm (Wed) Save 5% if you register by Apr 1 st
Module 7: Computerized Maintenance Management Systems (CMMS) (MM008)	<input type="checkbox"/> Aug 25 to Nov 10, 2014 4:30 pm - 7:30 pm (Mon) No Class: Sept 1, Oct 13 Save 5% if you register by Aug 5 th	<input type="checkbox"/> Nov 13, 2014 to Jan 29, 2015 6:30 pm - 9:30 pm (Thurs) No Class: Dec 25, Jan 1 Save 5% if you register by Oct 23 rd	<input type="checkbox"/> Jan 28 to Apr 1, 2015 4:30 pm - 7:30 pm (Wed) Save 5% if you register by Jan 7 th	<input type="checkbox"/> Apr 21 to June 23, 2015 6:30 pm - 9:30 pm (Tues) Save 5% if you register by Mar 31 st
Module 8: Capstone Course (Prerequisites: Module 1 to 7) (MM009)	<input type="checkbox"/> Sept 23 to Dec 2, 2014 6:30 pm - 9:30 pm (Tues) No Class: Nov 11 Save 5% if you register by Sept 2 nd	<input type="checkbox"/> Sept 25 to Nov 27, 2014 3:30 pm - 6:30 pm (Thurs) Save 5% if you register by Sept 4 th	<input type="checkbox"/> Mar 2 to May 11, 2015 3:30 pm - 6:30 pm (Mon) No Class: Apr 6 Save 5% if you register by Feb 9 th	<input type="checkbox"/> Mar 4 to May 6, 2015 6:30 pm - 9:30 pm (Wed) Save 5% if you register by Feb 11 th

6 Easy Ways to REGISTER



By Telephone: 780.849.8623
Toll Free 1.866.652.3456 ext. 8623
Call Continuing Education & Corporate Training and have your VISA, MasterCard, American Express or company billing information ready.



By Fax: 780.849.8704
Fax the completed Registration Form including your VISA, MasterCard, American Express or company billing information/authorization.



By Email: mmp@northernlakescollege.ca
Send your registration by email.



By Mail: Northern Lakes College, Continuing Education & Corporate Training, 1201 Main Street, SE, Slave Lake, AB T0G 2A3
Mail the completed Registration Form including your VISA, MasterCard, American Express, cheque, money order or company billing information/authorization.



By Website: www.northernlakescollege.ca
Apply online by going to our website and choosing the button "Apply Now". Choose the Continuing Education & Corporate Training online application.



In Person: Continuing Education & Corporate Training, 1201 Main Street, SE, Slave Lake
Visit our office Monday to Friday, 8:15 am - 4:30 pm and use your VISA, MasterCard, American Express, cheque, money order, cash, interact or company billing information/authorization.

CONTINUING EDUCATION & CORPORATE TRAINING

Toll Free: 1.866.652.3456 Ext. 8623 Direct: 780.849.8623

Course Re-Scheduling/Cancellations

Northern Lakes College reserves the right to re-schedule/cancel a course that lacks sufficient registrations to provide a satisfactory learning atmosphere. In this event your registration fee will be refunded in full or applied to the re-scheduled course.

Your personal information is collected under the authority of the Alberta Post Secondary Learning Act and Section 33 (c) of the Freedom of Information and Protection of Privacy Act (F.O.I.P.) and is protected under the latter Act. Information on this form is used to determine your eligibility for program(s) or service(s), manage your enrolment, contact you after you leave, evaluate effectiveness of marketing, and generate statistics and reports. If you have any questions about the collection and use of this information, please contact the Continuing Education & Corporate Training Office at (780) 849-8623.

Email: mmp@northernlakescollege.ca
Fax: 780.849.8704

1201 Main St. SE, Slave Lake, AB T0G 2A3
Office Hours: Mon to Fri, 8:15 am - 4:30 pm
www.northernlakescollege.ca

First Name: _____

Last Name: _____

Phone (Home): _____

Phone (Cell): _____

Date of Birth: _____

Mailing Address (Home): _____

City: _____ Province: _____

Postal Code: _____

Company Name: _____

Mailing Address (Company): _____

City: _____ Province: _____

Postal Code: _____ PO#: _____

Phone (Work): _____

Fax: _____

Email: _____

Payment Information

Visa Mastercard Company Credit Card

Card No. _____/_____/_____/_____

Expiry Date: _____/_____

Cardholder's Name (as shown on card): _____

Fee Payment

You may pay your course fees by cash, personal cheque or money order (payable to Northern Lakes College), VISA, MasterCard, American Express, Interac or company purchase order/authorization. You are considered registered for a course when your fees are fully paid. All course fees listed are per person, per course.

Withdrawals & Refunds

For MMP modules, partial refunds for tuition fees are granted if the withdrawal is prior to 20% of the course length. The refund is 75% of the tuition fee. There are no refunds for materials/shipping costs.

Additional registration forms available at
www.northernlakescollege.ca